

## **IT – Technical Supporter Internship**

Salary: 200 Euro/Month, Duration: minimum 3 months

### **COMPANY DESCRIPTION**

ML Components GmbH is an international distributor of electronic components, based in Mainz, Germany. BD Electronics Ltd. is the subsidiary, based in Malta. We provide obsolete technology products globally to manufacturers of various industries: medical, aerospace, military, computer, telecommunications and transportation. We are a rapidly growing company with an energetic and international workforce who operates in a positive, competitive environment.

**IT support technicians aid computer users by answering questions, resolving technical problems and maintaining a company's network, software and computer equipment.**

### **RESPONSIBILITIES**

- Assist the IT Manager with the delivery of all aspects of ongoing IT development
- Maintain IT Infrastructure, incl. Servers, PCs, Printers, Software, Telephony System, etc.
- Provide IT support to internal users
- Help to develop company websites, including SEO optimization, UI and other features
- Updating or editing online content, create AdWords campaigns and email campaigns
- Managing digital marketing plans that will increase web traffic and customer engagement
- Research new technology and implement it or recommend its implementation.

### **REQUIREMENTS**

- Degree level in an IT discipline, or currently studying a related IT qualification
- Ability to diagnose and solve issues involving common desktop applications and PC hardware
- Experience with HTML5, CSS required
- Knowledge of SEO and how SEO improvements can boost our web traffic
- Joomla, WordPress or other CMS administration experience
- Working with Excel and csv files
- Knowledge of Java, JavaScript, C, C#, C++, Python, AJAX, PHP would be considered an asset
- An understanding of SQL Databases would be considered an asset
- Ability to work on your own initiative where necessary